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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Job Title:** | | | | **Fatherhood Coordinator** | | | | | **Salary Range:** | | **$ hourly** | | |
| **Department:** | | | | **Junior Staff** | | | | | **Reports to:** | | **Client Services Director** | | |
| **Position Description:** | | | | **The Fatherhood Coordinator will work with the Client Services Director to provide programming for the fathers we serve. The Coordinator will meet with male clients for pregnancy test companion appointments and ongoing support appointments. This role will recruit, train, schedule and retain quality Fatherhood Coaches and will serve as a point of contact for all male volunteers at River Region Pregnancy Center.** | | | | | | | | | |
|  | | | |  | | | | | | | | | |
| **Type of Position:** | | | | **Full-Time:** |  | | **Part-Time:** | | | **X** | | **No. Hours:** | **10** |
|  | | | | **Contract:** |  | | **Outsource:** | | |  | | **Volunteer:** |  |
|  |
| **Core Responsibilities:**   * **Oversee the quality and direction of services given by male decision coaching volunteers** * **Meet with male clients as needed.** * **Mentor young fathers.** * **Teach classes for male clients and their female partners when needed.** * **Develop community outreaches to dads / potential male clients** * **Coordinate the recruitment, training, scheduling and retention of Dad Coaches** * **Serve as the point of contact for all male volunteers** * **Encourage and show appreciation to Dad Coaches.** * **Participate in functions and events as requested by the Executive Director** * **Works in coordination with the Client Services Director**   **Other Functions:** | | | | | | | | | | | | | |
|  | | **Assist other staff members to effect optimal functioning of the ministry** | | | | | | | | | | | |
|  | | **Participate in and help with any fundraisers** | | | | | | | | | | | |
|  | | **Participate in health fairs, mission conferences, speaking engagements as needed** | | | | | | | | | | | |
| **Minimum Job Requirements:** | | | | | | | | | | | | | |
| **Education:** | | | **High School diploma** | | | | | | | | | | |
| **Experience:** | | | **Managerial and counseling experience helpful** | | | | | | | | | | |
| **Specific Skills:** | | | **Must have basic computer skills and willingness to learn.** | | | | | | | | | | |
| **Specialized knowledge, licenses, etc.:** | | | | | | **n/a** | | | | | | | |
| **Supervisory responsibility, if any:** | | | | | | **Supervise all fatherhood services volunteers** | | | | | | | |
| **Other Qualifications:** | | | | | | | | 1. **Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.** 2. **Exhibit strong commitment and dedication to the pro-life position and sexual purity.** 3. **Agree with and be willing to uphold the Statement of Principle, Statement of Faith, and policies of the center.** 4. **Be able to respect and keep information confidential.** 5. **Be dependable and capable of following through on commitments.** 6. **Exhibit a sincere desire to reach out with the love of Jesus to our clients.** 7. **If post-abortive (for male candidates--if you supported a partner in her abortion), you must have attended or agree to attend a post-abortion healing class as soon as possible.** 8. **Exhibit strong interpersonal and administrative skills. Have basic computer skills.** | | | | | | |